

*Updated December 2016*

## **A. ESF responsibilities**

### **1. The ESF Vice-President responsible for Juniors (VPJ):**

- a) is the Chairperson of the Juniors Committee;
- b) forms a Juniors Committee with a minimum of 5 members;
- c) appoints a Director of the Juniors Committee (DJC).

### **2. The VPJ, the DJC and the Juniors Committee, under the supervision of the ESF Board, will be responsible for:**

- a) overall supervision of the Junior Circuit i.e. Super Series (SS), Grand Prix (GP), and Junior Open (JO) events;
- b) granting and withdrawal of GP & SS status;
- c) control of overall rankings & seeding;
- d) determining prizes for the overall European Junior Circuit;
- e) ensuring overall consistency in the organisation of all tournaments;
- f) providing the tournament software and license to operate the tournament.

### **3. Planning of a season**

- a) ESF will invite all MNAs to organise their National Junior Open tournament to be part of the ESF European Junior Circuit.
- b) Organisers who wish to hold their tournament under the auspices of the ESF, and according to its rules, must send in their application using the application form found on the ESF website. A maximum of one tournament per season may be hosted by an MNA.
- c) The Juniors Committee will hold its annual meeting at the European U19 Championships or European U15/U17 Championships, where a full review of the Junior Circuit will take place.
- d) The ESF will contact MNAs who have applied for the Circuit and inform them of the status given to their tournament after the Junior Committee meeting.
- e) The ESF will send an invoice of a Levy to help cover administration costs and the promotion, publication and distribution of Junior Circuit information
- f) The Levy invoice must be paid to the ESF by deadline in the invoice. If the Levy invoice has not been paid by the deadline, the event may not be recognised as part of the European Junior Circuit and it may not appear on Junior Circuit documentation.
- g) The ESF will publish a Junior Tournament Calendar with the dates and places of all recognised SS, GP and JO events for that season.

#### 4. Status of a tournament

The status of all tournaments will be reviewed and agreed by the Juniors Committee on an annual basis.

- a) GP status will be awarded on the basis that the event has proven to be well organised in the past and satisfies the following criteria:
  - the event has been run for a minimum of 2 years;
  - the Junior Guidelines have been followed;
  - the tournament includes events for boys and girls U19, U17, U15 and U13;
  - a basic package has been offered within the maximum fee;
  - the tournament attracts approximately 100 entries, including a good percentage of foreign players, minimum 50-60%;
  - the ESF junior ranking has been used to seed the players;
  - satisfactory reports have been received about the previous event.
- b) SS status will be awarded to those tournaments that meet the following additional criteria:
  - the tournament has a proven record of success at GP level for a minimum of 2 years;
  - the tournament attracts approximately 200 entries, including a good percentage of foreign players, minimum 70-75%.
- c) When considering applications for 'first year' JO events, ESF may require additional information and may inspect the facilities prior to making a decision.
- d) When a GP or SS tournament is not run according to the Guidelines it may lose its status and be downgraded to a JO event.
- e) Ranking points will be awarded for JO, GP and SS tournaments as shown in Appendix 2.

#### 5. Evaluation

An evaluation of each event will be made, to help improve the general standard of tournaments, and the reports will be reviewed by the Juniors Committee at their annual meeting.

The evaluation will be a web-based form which will be sent to participants of the event (Managers, coaches, players, referees, parents etc). The evaluation will be compiled by the DJC and sent to the Junior committee and the TD of the relevant event.

### B. Organisation of tournaments

#### 1. Application

- a) The MNA must send in an application using the ESF application form on the ESF website (<http://www.europeansquash.com/juniors/circuit-guidelines.html>).
- b) Only applications sent by the appropriate MNA will be considered for inclusion in the European Junior Circuit.
- c) The MNA or TD must keep to the information given in the application when organising the event. If any changes are proposed, the TD must contact the ESF with details.

#### 2. Tournament director (TD)

- a) The TD is responsible for the invitation and entry form for, and the promotion of, the event.
- b) The name of the TD must be in the application and will be the responsible contact for the ESF.
- c) The TD must ensure that the tournament is run in accordance with the ESF Guidelines.
- f) The TD will have to use the designated Tournament Software, provided by ESF.
- g) The TD must seed the tournament, which has to be done according to the ESF junior ranking valid at the closing date for entries, and must make the draws.
- h) The TD will ensure that all competitors wear approved protective eye guards over the eyes during competition play, including the knock-up.

- i) The TD must make sure that all the matches and times are displayed in the venue(s), and hotel(s).
- j) The TD will keep ESF informed on all matters concerning the running of the tournament.
- k) The TD will send all relevant information to ESF, before and after the event, for appropriate addition to the ESF website: [www.europeansquash.com](http://www.europeansquash.com)
- l) The TD must send the invitation / entry form to ESF for approval and distribution to all ESF Members and for publishing on the ESF website.
- m) The TD must send, within 3 working days after the final, the final placing's of each category to the ESF office (by sending the tournament file) so that the rankings can be updated. Final placing's not provided in the specified format will not be included in the European Junior Rankings.

### 3. Tournament referee (TR)

- a) The TR will arrange the referees for each match.
- b) The TR may ask players to mark/referee.
- c) If players are asked to referee it's recommended that both players from the previous match on the same court should referee.
- d) Referees should referee matches at their own level.
- e) The TR will make sure that from the quarterfinals in each category have competent referees.

### 4. Entry Forms

The Entry Form must include the following details. (Further information can be found under the relevant section of the Guidelines).

- a) that the event is part of the European Junior Circuit;
- b) that all players needs to be under U19, U17, U15, U13 on the final day of the event;
- c) that the event complies with the ESF Junior Circuit Guidelines, a copy of which is available on the ESF website [www.europeansquash.com](http://www.europeansquash.com); all participating MNAs should make sure that all relevant people (including coaches, managers and players) are aware of the Guidelines and their requirements.
- d) the status of the event;
- e) the ESF logo;
- f) the sponsors of the European Junior Circuit (where applicable and will be advised for each season). The ESF office will supply the logo(s) on request;
- g) date and venue of the tournament;
- h) closing date for entry;
- i) details of the tournament hotel;
- j) entry and package fees; and bank account details for payment of the fees;
- k) eligibility, categories and maximum draw sizes;
- l) that PAR 11 scoring (to 2 clear points) will be used; that all matches will be played as the best of five games; and that all players are guaranteed a minimum of three matches.
- m) that all entries must be approved by the player's MNA; entries not approved will not be accepted;
- n) that all junior players (under 19 years of age) must wear protective eyewear (manufactured to an approved national safety standard) properly over the eyes at all times during practice and match play. The list of WSF Certified Eyewear allowable at the time of participation can be viewed on the WSF website.
- o) that the seeding will be carried out using the ESF Junior Rankings valid at the closing date and in accordance with the ESF Junior Circuit Guidelines;

- p) that details of the seeding and timings will be published at least 5 days before the start of the event; or alternatively must state a date and time for all participants to report to the TD;
- q) current ESF penalties
- r) all players / coaches must have registered and paid for SPIN to participate
- s) the recording of matches for coaching / performance analysis purposes is acceptable provided the player and / or their parents / coaches do not object.

## 5. ESF logo and sponsors

The following information should be clearly indicated on every document, including Entry Form, posters, programme book, result book and website or any other web based application, such as facebook etc:

- a) that the event is part of the European Junior Circuit;
- b) the status of the event;
- c) the ESF logo;
- d) the sponsors of the European Junior Circuit (where applicable and will be advised for each season). The ESF office will supply the logo(s) on request.

## 6. Eye guards

- a) All junior players (under 19 years of age) must wear protective eyewear (manufactured to an approved national safety standard) properly over the eyes at all times during practice and match play. The list of WSF Certified Eyewear allowable at the time of participation can be viewed on the WSF website.
- b) It is the responsibility of the player, the referee and finally of the TD to ensure that eye guards are worn over the eyes at all times during play.
- c) Neither the TD nor the referees have responsibility for ensuring the quality of the products worn by the players. Information on which eye guards meet national safety standards may be obtained from the WSF. (Details are also available on the WSF website [www.worldsquash.org](http://www.worldsquash.org))
- d) When the referee doubts the suitability of an eye guard, especially in the case of ordinary spectacles or eye protectors without lenses, the referee should be able to provide the player with an alternative approved eye protector to be worn over his/her own spectacles. It is recommended that tournament organisers hold a stock of 2-3 pairs of approved eye protection for this purpose.
- e) Information and details of approved eye guards are available from the WSF website ([www.worldsquash.org](http://www.worldsquash.org))
- f) The referee should make sure that the cleaning of glasses does not interfere with the continuity of the game.

## 7. Age groups and nationalities

- a) The Junior Circuit will be run for juniors as defined by the ESF for Junior Championships (under the age of 19, 17, 15, 13 years on the final scheduled day of the event).
- b) The European Junior Circuit will be open to all juniors of any nationality provided the player is not banned under Guideline C.4.e), E.4.a) or E.4.b). A player may enter and participate in only one category.
- c) U11 categories are not recognised for ranking purposes by the ESF.
- d) Junior Opens, Grand Prix and Super Series: Boys and Girls U19, U17, U15 and U13 categories are mandatory.
- e) Age categories may be combined due to low entry levels at the discretion of the tournament organiser. If age categories are combined, players will receive ranking points for the age category played in. Ranking points will not be awarded for draws of less than 4 players.

## 8. Prize money

- a) TDs may determine prizes for their event.
- b) Only the total value of the prize money for the boys and girls U19 may be published in the tournament information or on any poster.
- c) The ESF recommends prize money is given only for the U19 age group.

## 9. Venue

- a) Preferably, all age groups should play at the same centre. When this is not possible it must be stated in the application form.
- b) When two venues are used, the two venues should be within 15 minutes' drive and the organiser must provide a regular, scheduled shuttle between the two venues.
- c) Promotional presence and advertising space for the ESF and/or its sponsors must be available at the squash centre(s).
- d) The number of courts available for play must be sufficient for the appropriate running of the event without unduly long intervals between matches.
- e) Recommendations for a 3-day tournament:

up to 100 entries:	5/6 courts
up to 150 entries:	8/9 courts
up to 200 entries:	11/12 courts
- f) All venues should be no-smoking venues.

## 10. Hotel

- a) Must be within 45 minutes' drive from the nearest airport.
- b) Must be within 15 minutes' drive from the venues.
- c) The organiser must provide shuttles at regular times of the day between the hotel and venue(s).
- d) Two or maximum 3 persons to share a room (two separate beds and an extra bed), unless it's not a designated room for more persons; ie a family room, suite, 4-bed room. If an MNA requests that their players share a room but it is not possible to meet this request (for example, because an odd number of boys/girls have entered the tournament), the cost of the single room supplement is to be paid by the host/tournament organiser.
- e) Separate accommodation must be arranged for boys and girls.
- f) Separate beds must be arranged for players sharing rooms.
- g) No coaches or managers are allowed to share rooms with players.

## 11. Entry fee & Package

- a) The organisers of GP and SS tournaments must provide a basic package which must include:
  - Entry Fee;
  - Ranking Levy to be paid to ESF;
  - Transportation from and to the nearest airport or train station – by arrangement;
  - 2 nights' accommodation for a 3 day tournament; 3 nights' accommodation for a 4 day tournament;
  - 3 lunches, 2 dinners and 2 substantial breakfasts for a 3 day tournament; 4 lunches, 3 dinners and 3 substantial breakfasts for a 4 day tournament;
  - Shuttles from the hotel and the venue(s) and between the venue(s);
  - Guarantee of 3 matches per player;
  - For draws of 96, 64, 32 and 16 players, the first 48, 32, 16 and 8 places must be played out. Plate matches, regardless of the status of the plate, must be played out in full on a knock-out basis. It is recommended that all other places shall be played out as far as possible.
- b) Tournament organisers must give the option of an entry fee without the package.

## 12. Squash ball

- a) ESF will provide the host nation with a sufficient number of squash balls for SS Junior events, for as long as ESF receives squash balls as result of a sponsorship agreement. If the host accepts the offer of free balls they are under obligation to use them.

### 13. Tournament Dates & Playing Times

- a) A 3-day tournament will take place from Friday to Sunday unless prior approval has been given by ESF.
- b) A 4-day tournament can only be held during a holiday period. A 4-day tournament will take place from Thursday to Sunday unless prior approval has been given by ESF.
- c) For a 3-day tournament, the maximum playing times are:

Friday (Day 1)	from 09.00 until 21.00 hrs
Saturday (Day 2)	from 09.00 until 21.00 hrs
Sunday (Day 3)	from 09.00 until 15.00 hrs

- d) For a 3,5-day tournament (Only SS events), the maximum playing times are:

Thursday (Day 0,5)	from 17.00 until 21.00 hrs
Friday (Day 1)	from 09.00 until 21.00 hrs
Saturday (Day 2)	from 09.00 until 21.00 hrs
Sunday (Day 3)	from 09.00 until 15.00 hrs

- e) For a 4-day tournament, the maximum playing times are

Thursday (Day 1)	from 09.00 and 21.00 hrs
Friday (Day 2)	from 09.00 until 21.00 hrs
Saturday (Day 3)	from 09.00 until 21.00 hrs
Sunday (Day 4)	from 09.00 until 15.00 hrs

- f) For a 4,5-day tournament (Only SS organised in the Summer or Winter Holidays), the maximum playing times are

Thursday (Day 0,5)	from 17.00 and 21.00 hrs
Friday (Day 1)	from 09.00 and 21.00 hrs
Saturday (Day 2)	from 09.00 until 21.00 hrs
Sunday (Day 3)	from 09.00 until 21.00 hrs
Monday (Day 4)	from 09.00 until 15.00 hrs

- g) The maximum number of matches allowed per day is 2 on the finals day and 3 on all other days.
- h) There must be proper rest periods. At least 4 hours must be allowed between the start of two matches.

### 14. Scoring

The WSF official scoring will be used at all tournaments on the ESF Junior Circuit. All game scores will be reported in full.

### 15. Insurance

The organisation and/or centre must have a public liability insurance policy valid for the duration of the event.

## C. Entries

1. The TD will send invitations for participation at least 3 months before the start date of the tournament to the ESF Office for ESF to check and distribute to all MNAs.

2. As specified by ESF and WSF, players must hold an active Squash Player Identification Number (SPIN) to compete in all ESF registered events. Players without a SPIN can register through the WSF website at [www.worldsquash.org/spin](http://www.worldsquash.org/spin)
3. It is recommended that all team or individual player coaches designated by their nation as part of their event onsite management team (solely, or in attendance with an appointed team manager\*) be WSF Registered i.e. have a WSF Squash Personal Identification Number (SPIN\*\*), as their licence to attend in a formal representative role. This should be in place at the time of them being registered to attend by their national federation.

\* There is no requirement for designated team managers to be WSF Registered.

\*\* The cost of a SPIN is a once-for-life GBP15, and can be obtained online at <http://www.worldsquash.org/ws/spins>

4. A closing date for entries must be indicated, which may be up to 6 weeks before the start of the event, but must be no later than 3 weeks before, to enable seeding and draws to be approved by the ESF.
5. All entries will be accepted provided the player is eligible for the category entered and is not banned under Guidelines C.4.e), E.4.a), E.4.b) or E.4.c). Players may enter and participate in only one category.
  - a. The TD must state on the Entry Form that entries which are not approved by the player's MNA will not be accepted.
  - b. In the event of bad behaviour or damage caused by a player or associated person, the ESF will expect the relevant MNA to ensure the situation is properly addressed and that all actions which need to be taken are agreed, completed and reported to ESF.
  - c. The coach, manager or other nominated official of the MNA will be responsible for the supervision of their participants and for accompanying them from the time of their arrival to the time of their departure.
  - d. In the event of a complaint, on court or off court, the TD will contact the ESF representative and a written report must be sent to the ESF office as soon as possible. The ESF may then take disciplinary action:
    - 1st time: the ESF will send a warning letter to the MNA.
    - 2nd time: the ESF will ban the player from one or more JO/GP/SS tournaments.
    - 3rd time: the ESF will ban the player from all junior tournaments on the European Junior Circuit for a 12 month period stipulated by the ESF.

The Juniors Committee will determine the date when the ban starts and ends.

6. The maximum number of entries for a JO or GP is 64 per category. The maximum number of entries for an SS event is 96 per category, but only if it's a 4 day event.
  - a) If the number of entries received for any category exceeds the maximum draw size, a reserve list must be operated. No B-tournaments or qualifying events are permitted.
  - b) Players from U13, U15 or U17 age categories which are over-subscribed may be invited to play in the next age category if places are available.
  - c) All players must be guaranteed 3 matches.

## **D. Seeding and Draws**

1. After the closing date for entries for a tournament:
  - a) And no later than 2 weeks before the start date - the TD will send the TP file and a list of participants, seeded in the order of the ESF ranking list (valid at the closing date), in age group

categories, with name, date of birth, SPIN code (obtained from WSF) and nationality for each player, to Jan Mutina at the Czech Squash Association at [mutina@hotmail.cz](mailto:mutina@hotmail.cz) who, on behalf of the ESF Junior Committee, will check all players have an active SPIN and so are able to participate, and initial seeding

The host will be notified of any players without active SPINs and it is the host's responsibility to advise the relevant nation of this to provide them with the chance to register their player.

Any player who fails to register and pay for SPIN by the start date will not be allowed to participate – it is the responsibility of the host nation to ensure this is implemented.

This is relevant for events taking place from 1 January 2016.

b) The TD must ensure that each participant is eligible for the tournament and age category entered.

## 2. The seeding:

- a) All players with an ESF Junior ranking will be seeded according to the ESF ranking, valid at the closing date for entries. For those players from outside Europe who do not have a ESF Junior ranking (Once a player has participated in a tournament on the Junior Circuit he/she will be included on the ranking list and seeded accordingly Under D2a.) The Tournament Director may seek advice from the ESF Junior seeding committee
- b) In addition, the TD has the right to seed at his/her discretion and as he/she deems appropriate any player who finished in the top 8 of the last European Junior U19 Individual Championships, regardless of the player's position in the ESF Junior Rankings. (The last European Junior U19 Individual Championships are deemed to be the Championships which took place most recently in the 12 month period before the closing date of the Junior Circuit tournament.)
- c) For seeding purposes, when a player chooses to play in a higher age category, 50% of their average from the lower category will be used. If a player plays up two age categories, 25% of their average in the lower category will be used. Players will only have a ranking in his current age group.
- d) Whilst the responsibility for seeding lies with the TD, advice may be sought from the ESF Junior Seeding Committee. For Super Series events, the proposed seeding must be approved by the Junior Seeding committee.

## 3. After receiving approval of the draws and timings, the TD will publish on the tournament website:

- a) A list of the seeds (1, 2, 3-4, 5-8, 9-12, 13-16, 17-24, 25-32, 33-64 or 65-96) per category;
- b) The starting times for the first matches for the appropriate players;
- c) Details of the seeding and timings at least 5 days before the start of the event or the Entry Form must indicate that: *"All participants must report to the TD not later than ... [date/time]."*

## 4. If an MNA has not received notification of the seeding and times of matches 5 days before the event starts they should contact the organiser to get the information.

## 5. Finalised draws for the event will only be posted at the squash centre and on the internet at the start of the event. Draw information must not be provided in any published documentation or sent to anyone before the event starts. The draws must be displayed at the venue(s) and official hotel(s).

## 6. In the event of any dispute regarding the seeding of a particular player, the matter should be discussed with ESF Juniors Committee before the event starts.

## 7. Any dispute regarding the playing time of any participant should be discussed with the TD at an appropriate time.

## 8. Withdrawal and reseeding:



- a) A redraw will take place where one of the top 2 seeds or two of the top 8 seeds withdraw, regardless of the number of players in the draw.
  - i) A redraw must be done if there is a withdrawal by either the number 1 or 2 seed or two of the top 8 seeds before 21.00 hours two days before the tournament start date (usually the Wednesday for a 3-day tournament or the Tuesday for a 4-day tournament) After this, the original draw will remain the same, except that the word 'bye' will be used in place of the withdrawn player's name.
  - ii) A redraw is not required for withdrawals by players lower than the number 8 seed if the withdrawal is before 21.00 hrs two days before the tournament start date. The TD may use players from the reserve list to replace players who have withdrawn.
- b) In the case of a mistake been made in the seeding, a player been put in the wrong draw, or a player have been missed out by mistake, a reseeding/redraw may take place after agreement with the DJC or the VPJ.

## 9. Replacement players

- a) Players who did not enter the tournament before the closing date for entry may not replace players who withdraw. Replacement players can only be taken from the reserve list. The TD must keep the original entry list for the tournament until at least the end of the tournament in case a player's entry in the tournament is questioned.
- b) It is the responsibility of the TD to determine which player(s) will be selected from the reserve list.
- c) When a reserve player is from another country, the TD should first confirm the availability of the player in question.

## E. Withdrawals, Penalties & Fee Reimbursements

1. A late withdrawal is a withdrawal made 2 days or less before the start date of a tournament.
2. Ranking penalties will be applied to the records of players who fail to turn up or who make a late withdrawal not supported by a medical certificate. (See E.4.a), E.4.b) and F.2.I.)
3. Following a withdrawal, fees should be reimbursed as follows:
  - Withdrawal up to 14 days before the start date of a tournament: fees reimbursed in full (less bank charges).
  - Withdrawal 3-14 days before the start date of a tournament: 50% of fees reimbursed (less bank charges).
  - Withdrawal 2 days or less before the start date of a tournament: reimbursement at the discretion of the tournament organiser.
4. a) If a player makes a late withdrawal from a tournament, a doctor's certificate confirming injury/illness must be provided to avoid penalties. The medical certificate (with a translation in English) must clearly state the player's name, date of birth and the nature of the illness/injury; the certificate must cover the date of the relevant tournament and must be sent to ESF no later than two days after the final day of the tournament (email: [esf@europeansquash.com](mailto:esf@europeansquash.com)). Any player making a late withdrawal not supported by a medical certificate will receive zero points for the tournament which will count as one of their 4 best results for the rolling 12 month period and will be taken into account when dividing the points to obtain the ranking average. This penalty will be applied automatically unless ESF receives a doctor's certificate within two days of the tournament finishing.

If a player commits this offence for a second time within a 12 month period, he/she will be banned from the ESF Junior Circuit for a period of 12 months.

- b) If a player has entered a tournament and fails to turn up, he/she will receive zero ranking points for the tournament. These zero points will count as one of the player's 4 best results for the

rolling 12 month period and will be taken into account when dividing the points to obtain the ranking average. This penalty will be applied automatically.

If a player commits this offence for a second time within a 12 month period, he/she will be banned from the ESF Junior Circuit for a period of 12 months.

- c) If a player fails to play out all scheduled matches for any reason other than illness or injury, he/she will receive zero ranking points for the tournament. Illness or injury must be verified by the tournament director and, if possible, by medical certificate sent to ESF within two days of the tournament finishing. If zero points are awarded, the points will count as one of the player's 4 best results for the rolling 12 month period and will be taken into account when dividing the points to obtain the ranking average. This penalty will be applied automatically.

If a player commits this offence for a second time within a 12 month period, he/she will be banned from the ESF Junior Circuit for a period of 12 months.

## F. ESF Junior Rankings

1. After each tournament, points will be awarded to players in accordance with Appendix 2, on condition that:
  - a) the TD has used the seeding produced by the ESF according to the latest ESF Junior Ranking;
  - b) the Guidelines have been followed;
  - c) the results have been sent to ESF;
  - d) the Tournament Planner file (.tp) has been sent to ESF

### 2. The European Junior Ranking List

A player's average is calculated on a rolling 12 month basis.

- a) All juniors – whatever their nationality – who have participated in a, SS, GP or JO event with a minimum draw size of 4 players will be included in the European Ranking list in the relevant age group. Ranking points will be awarded for one category only per tournament; the points will be awarded for the age category participated in, as determined by the official tournament placings.
- b) The ranking list is based on the total number of points accumulated per player in these events in the preceding 12 months, divided by four. If a player has played more than 4 events in the preceding 12 months, the 4 best results will be divided to obtain the average.
- c) When a player has played in two age categories and moves to the higher age category following a birthday, 50% of each of the results from the lower category will be transferred and the two records merged. Results from the higher age category will take precedence and will always be used to calculate the average, regardless of whether or not these results are the top four highest. Results from the lower age category will only be included in the calculation if the player has less than four results in the higher age category.
- d) The ESF Junior Ranking will be updated and published monthly.
- e) The rankings for each category will be available for examination by the players at each event.
- f) Professional Membership of PSA will be awarded to the top 4 boys in the BU19 category and top 4 girls in the GU19 category respectively at the end of the season.
- g) In the case of a tie, individual GP/SS matches between the players will be taken into account.
- h) The final positions will be approved by ESF before prizes are awarded.
- i) If possible, the prizes will be awarded at a prize giving ceremony. If this is not possible, or if a player is not present at the prize giving, the prize will be sent to the appropriate MNA with a request to forward the prize to the player.
- j) To be eligible for a prize, a player must have played three U19 events (JO, GP or SS) in the preceding 12 month period.
- k) A player who has not participated in the Junior Circuit for a full 12 months from the finals day of the last event in which he/she competed will be removed from the ranking.
- l) Any player failing to turn up, failing to play out all scheduled matches or making a late withdrawal not supported by a medical certificate (see E.4) will have zero ranking points applied to their record for the tournament. The zero points will count as one of the 4 best results for the rolling 12 month period and will be taken into account when dividing the points to obtain the ranking average.

**Glossary of Terms:**

DJC	Director, ESF Juniors Committee
ESF	European Squash Federation
GP	Grand Prix
JO	Junior Open
MNA	Member Nation Association
SPIN	Squash Player Identification Number
SS	Super Series
TD	Tournament Director
TR	Tournament Referee
VPJ	ESF Vice-President (Juniors)

**Appendices:**

Appendix 1:	How to Make the Draw
Appendix 2:	Points Awarded in European Junior Tournaments
Appendix 3:	Recommended Menu for Junior Tournaments